



Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: 17th September 2015

Committee:
West Mercia Energy Joint Committee

Date: Monday, 28 September 2015
Time: 10.00 am
Venue: Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire,
SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Head of Legal and Democratic Services (Monitoring Officer)

Members of West Mercia Energy Joint Committee

<i>Herefordshire Council</i>	G Powell P Price
<i>Shropshire Council</i>	S Charmley M Owen
<i>Telford & Wrekin Council</i>	L Carter A England
<i>Worcestershire County Council</i>	J Smith A Hardman

Your Committee Officer is:

Emily Marshall Committee Officer
Tel: 01743 257717
Email: emily.marshall@shropshire.gov.uk

AGENDA

1 Apologies for Absence

To receive apologies for absence.

2 Named Substitutes

To receive details of any Member nominated to attend the meeting in place of another Member.

3 Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

4 Minutes (Pages 1 - 6)

To receive the minutes of the Joint Committee meeting held on 16th February 2015.

Copy attached marked 4.

5 Supplier Contracts

The Director of West Mercia Energy will provide a verbal update in line with the West Mercia Energy Standing Orders.

6 West Mercia Energy Statement of Accounts 2014/15 and Annual Governance Statement 2014/15 (Pages 7 - 56)

The report of the Treasurer is attached, marked 6

Contact – James Walton (01743 255001)

7 External Audit - Audit Findings Report 2014/15 (Pages 57 - 84)

Report of the External Auditor is attached, marked 7.

Contact: Andrew Davies (0121 212 4000)

8 Internal Audit - Update Reports (Pages 85 - 108)

The reports of the Audit Services Manager are attached, marked 8

8a – 2014/15 Year End Report

8b – Procurement

8c – Finance

8d – Debtors

Contact: Ceri Pilawski (01743 252027)

9 Exclusion of Public and Press

To consider a resolution under Section 100 (A) of the Local Government Act 1972 that the proceedings in relation to the following items shall not be conducted in public on the grounds that they involve the likely disclosure of exempt information as defined by the provisions of Schedule 12A of the Act.

10 Exempt Minutes (Pages 109 - 112)

To receive the Exempt Minutes of the meeting held on 16th February 2015 attached, marked 10.

Contact: Emily Marshall (01743 257717)

11 Distribution of Surplus (Pages 113 - 116)

Exempt report of the Treasurer is attached, marked 11.

Contact: James Walton (01743 255001)

12 Scheme of Delegation (Pages 117 - 124)

Exempt report of the Director of West Mercia Energy is attached, marked 12

Contact: Nigel Evans (01743 231101)

13 Flexible Energy Management Panel - Terms of Reference (Pages 125 - 126)

Exempt report of the Director of West Mercia Energy is attached, marked 13

Contact: Nigel Evans (01743 231101)

- 14 West Mercia Energy Joint Agreement** (Pages 127 - 128)
- Exempt report of the Director of West Mercia Energy is attached, marked 14.
- Contact: Nigel Evans (01743 231 101)
- 15 Supplier and Customer Contracts** (Pages 129 - 132)
- Exempt report of the Director of West Mercia Energy is attached, marked 15.
- Contact: Nigel Evans (01743 231 101)
- 16 Update on the Local Authority Audit and Accountability Act 2014** (Pages 133 - 134)
- Exempt report of the Treasurer is attached, marked 16.
- Contact: James Walton (01743 255001)
- 17 Business Plan and Trading Performance to Date 2015/16** (Pages 135 - 140)
- Exempt report of the Director of West Mercia Energy is attached, marked 17
- Contact: Nigel Evans (01743 231101)
- 18 Flexible Energy Management Panel - Minutes** (Pages 141 - 166)
- The Exempt minutes of the Flexible Energy Management Panel Meetings are attached, marked 18.
- Contact: Nigel Evans (01743 231101)
- 19 Risk Management Update** (Pages 167 - 168)
- Exempt report of the Director of West Mercia Energy is attached, marked 19.
- Contact: Nigel Evans (01743 231101)
- 20 West Mercia Energy Health and Safety Policy** (Pages 169 - 178)
- Exempt report of the Director of West Mercia Energy is attached, marked 20
- Contact: Nigel Evans ((01743 231101)

21 West Mercia Energy Staff Terms and Conditions

The Treasurer will provide a verbal update.

22 Dates of Future Meetings

To agree the dates of meetings for 2016.